

How to plan your classes – don't forget to bring this to your advising appointment!!

Follow these simple steps to plan your classes for next semester

1. Go to the [VCU Bulletin](#). Select your major and click on the Plan of Study for your major.
2. In a separate tab, open DegreeWorks in eServices and use the What-If function to preview the Degree Requirements for your major. Don't forget to select your concentration!
3. Compare DegreeWorks and the sample Plan of Study for your major to make note of what courses you have completed and what remain.
4. Look up and write down [pre-requisites](#). Look at the back of this sheet for an example.
5. Using the fall semester, junior year sample as a starting point, write down your suggested classes on the grid below.
6. Later, you can use the [Schedule of Classes](#) to identify your ideal class sections and meeting times.
7. Meet with your advisor to review your classes and receive overrides for the next semester.
8. Register for classes [on your registration date](#) at 8am.

If you are still a Business Foundation student, you will need overrides from your advisor to register for most 300 & 400 level classes in the School of Business.

1. To be eligible for overrides you must have a 2.5 cumulative GPA and be on track to declare your major by your deadline semester.
2. Advisors and faculty are unable to issue size overrides for full classes. You must monitor eServices for openings in alternate sections.
 - If you are graduating in the semester that you are trying to enroll for, you may be able to get placed on a waitlist for a closed class. Please make an appointment with your advisor to see if you are eligible.

MY NEXT TWO SEMESTERS IN THE SCHOOL OF BUSINESS:

COURSES	Semester:	Fall	Winter	Spring	Summer	Credits
Total # of credits:						
Alternative classes:						

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