

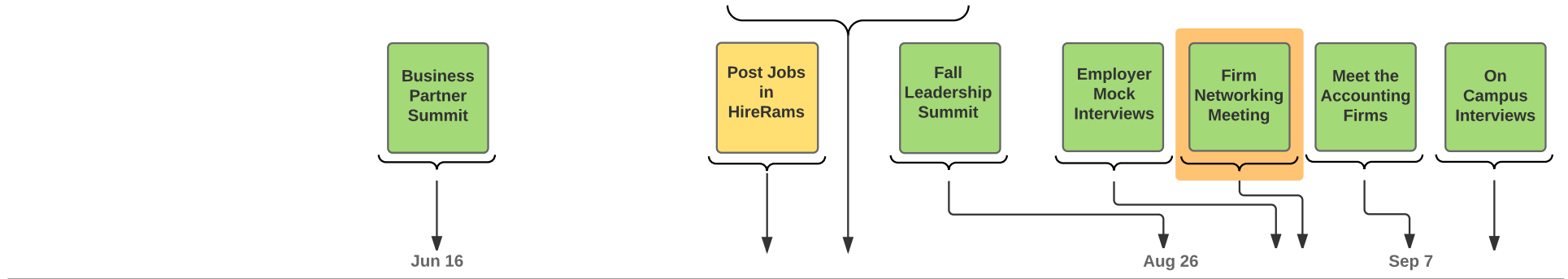


**EMPLOYERS**

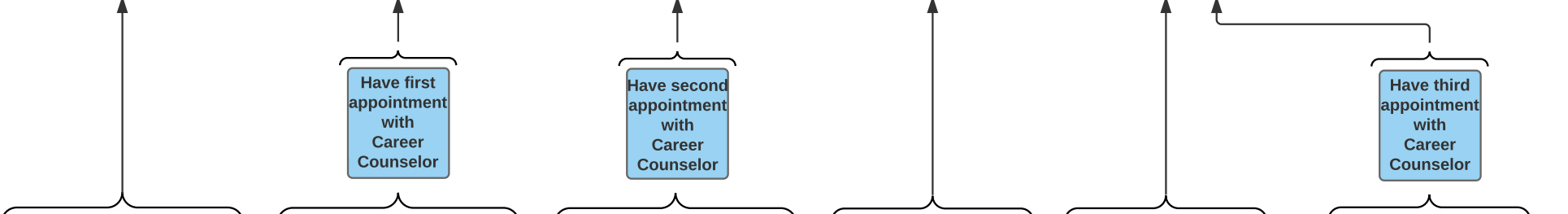
**Get Ready!**

*starts in late July and continues through early September*

- Manage job postings
- Review students' documents
- Request on campus interviews with Career Center
- Select candidates to interview



MAY                      JUNE                      JULY (Early)                      JULY (Late)                      AUGUST                      SEPTEMBER



- STUDENTS**  
**Get Started!**  
*in May*
- Set up profile in HireRams
  - Schedule an appointment with career counselor
  - Review online resumé and cover letter guides
  - Review career website
  - Take any online assessments

- STUDENTS**  
**Be Prepared!**  
*in June*
- Research career paths
  - Research employers participating in ARS
  - Create draft of resumé and cover letter
  - Create elevator pitch
  - Discuss behavioral interviewing and questions
  - Set up LinkedIn account
  - Preview fall events
  - Introduction to HireRams, Blog and application processes

- STUDENTS**  
**Get Critiqued!**  
*in early July*
- Get resumé and cover letter critique
  - Get LinkedIn profile critique
  - Participate in mock interview with career counselor
  - Practice and perfect elevator pitch

- STUDENTS**  
**Take Action!**  
*in late July*
- Upload documents to HireRams
  - Review job descriptions and apply for jobs
  - Attend Business Partner Summit

- STUDENTS**  
**Start Networking!**  
*in August*
- Network! Network! Network!
  - Sign up for the Ram to Ram program
  - Sign up for a mock interview with an employer

- STUDENTS**  
**Get Hired!**  
*in late August or early September*
- Fine tune action plan for FARS
  - Discuss accepting or rejecting job offers